



## Creating a Filamentality Hotlist

1. Go to the Filamentality web site:  
<http://www.kn.pacbell.com/wired/fil/>
2. Click on Start a New Topic.
3. Enter the information requested in the fields. Press Tab to move from field to field.
  - a. Topic
  - b. Your name
  - c. Password (for accessing your hotlist to make changes)
  - d. E-mail address
  - e. School name (optional)
  - f. School's Internet address (optional)
  - g. Personal Homepage address (optional)

**Note:** Once you have filled out all the fields, print the page or write the information down.

4. Click Spin this Thing!
5. Scroll down to the bottom of the screen. Click on Add links.
6. Scroll down to the link fields.
  - a. Enter the URL in the Location field.
    - i. Type the URL exactly, or
    - ii. Go to Favorites and choose the web site. Copy the web address (Ctrl-C). Click Back. Paste (Ctrl-V) the web address in the Location field.
  - b. Enter the Title.
  - c. Enter a brief Description of the contents of the web site.
7. To add more than three links, scroll down to the bottom of the screen and click on Add Links.

8. Repeat steps 6 and 7 until you have entered all your links.
9. Once all links have been entered, scroll down to the bottom of the screen. Click Hotlist.
10. If you wish, revise the title of your Hotlist. Scroll down to the Add Your Title field.
11. Revise the Introduction if you wish.
12. Enter Categories for your hotlist. Enter no more than five categories.
13. Assign each of your web links to a category. Click in the radio buttons to assign categories.
14. Scroll down to the bottom of the screen. Click on Hotlist.
15. **Write down the URL of your web page.**
16. Review your web page.
  - a. If you want to make changes or additions, go to the Filamentality home page:  
<http://www.kn.pacbell.com/wired/fil/>
  - b. Click on Return to an Existing Topic.
  - c. Enter your user name and password (from step 3).
  - d. To edit or add web sites, proceed with step 5.
  - e. To edit the title, introduction, or categories, proceed with step 9.
17. Bookmark your web site on your computer.
  - a. Go to your web site.
  - b. Go to the Favorites menu and choose Add Page to Favorites.